



STEP BY STEP GUIDE TO ENROLLMENT

There are three steps to enrollment:

- 1. CREATE YOUR PROFILE
- 2. SUBMIT YOUR ENROLLMENT FORM
- 3. PRINCIPAL/DIRECTOR APPROVAL

1. CREATE YOUR PROFILE

1. Go to strides.nyrr.org. Enter your first name, last name, and email address. Click “Continue.”
2. Complete the sign-up form and “Submit.”

Your Profile

First Name

Last Name

Email

Continue

1 [Contact Us for more information](#)

[Already have an Account? Log in](#)

Sign Up

Your Profile **2** *Required Fields

First Name *

Last Name *

Email *(used for all NYRR communications)

Confirm Email *

Phone * Cell Work Home

Shirt Size * **?**

Submit

3. Connect to Your Site (school, afterschool or community center)
 - Select your State. If your site is located in NYC, select the Borough. Click “Search.”
 - A list of sites in your State/Borough will appear below. Search for your site by typing your site’s name in the search field OR Scroll the list.
 - Click “Select Site” to select your site, select your position at site, and check the box to agree to the terms.

If you found your site, skip to step 7.

Connect to a Site **3**

Search for your Site

What state is your site located in?

Are you located in any of the below NYC boroughs?

Search

Search Results

Search: Show 100 entries

Site Name	Site Type	Address	Principal	Grades	Action
Run for Life School	Public School	123 ABC St, New York, New York, 10019	Test Test	PK,K12,3,4,5,6,7,8,9,10,11,12	Select Site

Showing 1 to 1 of 1 entries (Filtered from 612 total entries)

Can't Find your Site?

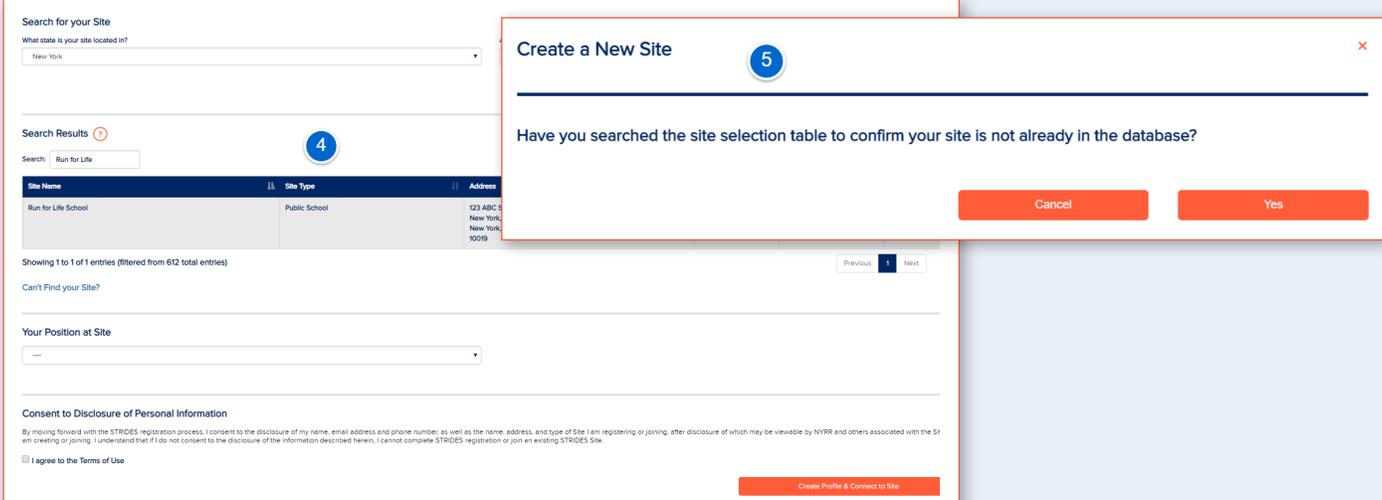
Your Position at Site

Consent to Disclosure of Personal Information

I agree to the Terms of Use

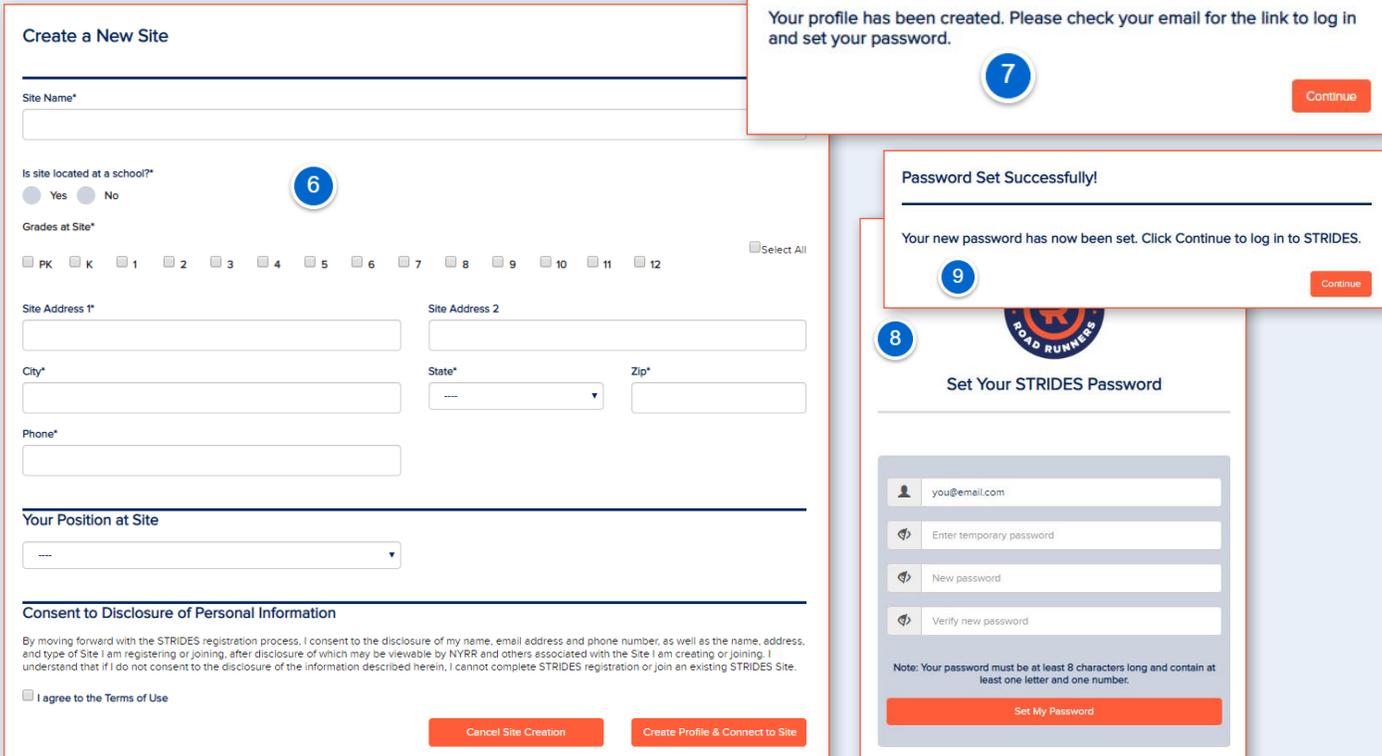
Create Profile & Connect to Site

4. **Can't find your site?** Click the “Can't find your site” link at the bottom of the table.
5. Select “Yes” to the pop-up question.



The screenshot shows the 'Search for your Site' interface. A search bar is at the top with 'New York' selected. Below it, a table of search results is shown with one entry: 'Run for Life School' (Public School) at '123 ABC, New York, New York, 10019'. A 'Can't Find your Site?' link is highlighted with a blue circle '4'. A pop-up window titled 'Create a New Site' is overlaid, asking 'Have you searched the site selection table to confirm your site is not already in the database?' with 'Cancel' and 'Yes' buttons. The 'Yes' button is highlighted with a blue circle '5'.

6. Enter your site's information, select your position at site, and check the box to agree to the Terms of use. Click “Create Profile & Connect to Site” to submit.
7. Set your password. Check your email for instructions to set your password.
8. Enter the temporary password from your email and set your permanent password. Click “Set My Password.”
9. Once your password has been set successfully, click “Continue.”



The screenshot shows the 'Create a New Site' form. Fields include 'Site Name*', 'Is site located at a school?' (radio buttons for Yes/No), 'Grades at Site*' (checkboxes for PK, K, 1-12, and Select All), 'Site Address 1*', 'Site Address 2', 'City*', 'State*', 'Zip*', and 'Phone*'. A 'Your Position at Site' dropdown is also present. A 'Consent to Disclosure of Personal Information' section has a checked 'I agree to the Terms of Use' box. A 'Create Profile & Connect to Site' button is highlighted with a blue circle '6'. Three pop-up overlays are shown: 1) 'Your profile has been created. Please check your email for the link to log in and set your password.' with a 'Continue' button and a blue circle '7'. 2) 'Password Set Successfully! Your new password has now been set. Click Continue to log in to STRIDES.' with a 'Continue' button and a blue circle '9'. 3) 'Set Your STRIDES Password' form with fields for 'you@email.com', 'Enter temporary password', 'New password', and 'Verify new password', a 'Set My Password' button, and a note: 'Note: Your password must be at least 8 characters long and contain at least one letter and one number.' This pop-up has a blue circle '8'.

